

## **CALL FOR APPLICATIONS FOR LOCAL/NON-LOCAL RESIDENCIES**

### **1. Presentation**

Tabakalera is launching a residency programme with accommodation to support artists, creators and cultural agents. As Tabakalera is a centre for the creation of art, the main objective of this aid programme is to provide support to artistic processes at both the conceptual and production levels.

This programme, along with other existing Tabakalera programmes, seeks to create a space in which different agents and their projects coexist to promote possible collaborations between residents and guest agents.

### **2. Objective**

The aim of this call for is to offer residencies for non-local artists or cultural agents who have been proposed by local creators and cultural agents, with the aim of developing a project jointly or in collaboration.

The allocation of these residencies will be both for the development of projects and also to accommodate creative processes already in progress, in any format, regardless of the artistic discipline or the current phase of the project.

The residency, which will last between two and six weeks, will offer space, context and time for the carrying out of the artistic project.

### **3. Candidates/Participants**

This invitation for applications is open to all physical or legal persons, national or international, who are professionally engaged in the development of projects of an artistic nature, either partially or exclusively, in the field of contemporary art, or who show willingness to start a career in this sector.

This call for applications is open to artists and agents who are working within the territorial context of Tabakalera who can invite non-local agents to carry out an artistic project.

We understand by local agent a person whose work is closely related to the Tabakalera milieu and who contributes in some way to the cultural and artistic fabric of the Basque context. A non-local agent, on the other hand, we understand to be someone who does not have an ongoing relationship with the Tabakalera environment or the cultural and artistic fabric of the Basque context.

### **4. Committee and selection criteria**

The projects accepted must demonstrate the intention to explore new ways of carrying out artistic activities and to find new ways for the agents of the projects to interrelate and work in a collaborative way, this being regarded as an essential intrinsic value of the project to be presented.

Tabakalera will create a joint committee to assess projects based on these criteria:

- Innovation and originality. The degree of contribution to the activities and context of Tabakalera will also be assessed.
- The quality and creativity of the project.

- The coherence of the project with the careers of the candidates to date, both individually and jointly between them as a group.
- The appropriateness of the project in relation to Tabakalera's existing lines of work.
- The viability and suitability in relation to the facilities and workspaces that Tabakalera has available.
- The extent to which the project fosters collaborative relationships between the agents involved in the project.
- The ability to create channels for the flow of artistic activity between different contexts and to seek a reciprocal relationship between local and non-local audiences.

Tabakalera will form a joint committee composed of own and external staff, to assess the projects according to the criteria above.

The commission may declare the contest void if it considers that none of the projects met the requirements.

## **5. Appropriations**

The residency will take place on the Tabakalera premises in Donostia/San Sebastián. The programme includes the following benefits:

1. Return journey for the artist or non local cultural agent, from his/her residence or wherever the resident may be just before the time period of residency.
2. Medical insurance during the period of residency.
3. Fully equipped apartment for the artist or non-local agent (kitchen, bathroom and bedroom with a small working area, internet access via Wi-Fi).
4. €1,000 (excluding taxes and deductions) per month of residency as allowance for subsistence and maintenance for each agent. In the case of groups a total amount will be established for the stay.
5. A workspace in the Tabakalera the production area, equipped with the basic furniture, electricity and lighting.
6. Access to the office and common areas.
7. Access to the collection of Tabakalera's specialised creation library.
8. Technical resources and support from the team according to requirements and availability.
9. Conceptual support in the development of the project and assistance and support for his/her introduction to different agents and projects within the same context, if required by the resident.

The commission, after the assessment of projects, may allocate grants of up to a maximum of €1,000 (excluding taxes and deductions) per project. These grants may be different in each case and it is up to the commission to specify the conditions for such aid, which will be destined solely for the production of the project. These grants are intended to cover small expenses related to the production process, never to cover the total cost of producing the project.

In the event that a project is selected where one of the artists or agents, local or non-local, consists of a collective, (several physical or legal persons, without the requirement of a formalised relationship between them, referred to in paragraph two of clause 3), the above mentioned amounts shall be assigned either to the physical person that the collective appoints or, at the request of the collective and after a discretionary decision by Tabakalera, by quantifying the financial amount that the residency consists of (insofar as it is possible) and allocating to one, several or all of the members of the collective some of the amounts, with an equivalent total value.

## **6. Duration of the residency**

The residencies may last between 2 and 6 weeks, and will be in the period between November and December 2015. The length of the stay will be agreed with the committee and will be subject to availability and Tabakalera's commitments in relation to its programming.

## **7. Conditions for Participation**

The act of submitting an application in response to this call implies acceptance of the following commitments:

- In the event that an application that has already been accepted must be withdrawn, the applicant shall provide sufficient advance notice.
- In the event of unjustified absence from the workspace during the agreed dates, this may result in the cancellation of the residency and aid granted in each case.
- After their time at Tabakalera, each resident must submit a report on their stay.
- The residency itself or activities that might arise from it may be included in the programming that Tabakalera develops around the residency programme and assignment of workspaces.
- In the event that the stay is related to the production of a work of art or publication, the name of Tabakalera must appear in the credits.

## **8. Documentation to be submitted**

The registration period will run from 14 July to 16 August 2015.

To register, access the registration form on Tabakalera's website and attach the following documents:

- Submit a dossier in PDF format (maximum size 10MB, 10 pages) which includes the following material:

1. Contact details: first name, surname, address, email, contact telephone number, age. If the selected project has been proposed by a group, a single representative should be named here as a spokesperson for the project.
2. CV and short biography or corporate historical (500 words).
3. Explanation of the project and motivation for carrying out the phase of the project that you want to work on during the residency at Tabakalera, giving the estimated length of time required for the residency as well as the period the candidate is available during the period specified in the call. (minimum 500 words, maximum 1,000 words)
4. Presentation of an approximate budget for the period of the residency at Tabakalera as well as an estimate of all the requirements.
5. Estimated work timetable for the work during the residency.
6. Any images or other material available that help to illustrate the project.

The selected candidates will have to send, within the time limit of 10 days from notice, the following documents:

- Copy of the passport, national identity card or VAT number.
- Declaration of not being engaged in any of the circumstances described in article 60 of the Consolidated Text of the Law on Public Sector Contracts. This document can be downloaded from the Tabakalera website, and can be found in the section of each of the residence types.

In case of a group, those documents will refer to the totally of all of them.

## **9. Intellectual Property**

The participants respond for the originality and authorship of the projects they submit, and guarantee that they legally hold all the intellectual property rights of the same; in this respect, they guarantee the peaceful use by Tabakalera and expressly exempt it from any responsibility due to damages that, directly or indirectly, may be caused by failure to comply with this guarantee.



The person selected transfers to Tabakalera all the exploitation and image rights on all or part of the different elements of the project and its development, for the maximum period of time allowed by law, for a worldwide geographical area, for the edition on paper and in digital format of leaflets, catalogues or compilations of Tabakalera's activities or for promotional purposes, expressly excluding commercial activities.

The selected person expressly authorises Tabakalera to use their name in any manner deemed convenient within the aims of this call.

### **10. Data Protection**

Participants accept that the personal data facilitated by virtue of this call will be added to a file that is the property of Tabakalera, with address for such purposes at San Sebastián /Donostia, Duque de Mandas 32, with the aim of being able to manage this call, its administrative management, invoicing and/or documentation. In the event that the participant provides the personal data of other persons collaborating with them, they must have their consent for the communication of their data to Tabakalera for the same purposes.

The right to access, correct, cancel and oppose the data must be exercised via an e-mail addressed to [pgaraikideak@tabakalera.eu](mailto:pgaraikideak@tabakalera.eu), with reference "access right", attaching a letter signed by the owner of the data, with an address for notification purposes and a copy of their national ID card or another similar ID document.

### **11. Image Rights of Participants**

The participants acknowledge that they may appear in images (photographs, video, etc.) taken within Tabakalera for their subsequent informative or promotional diffusion, and authorise such use.

All the above with the exception and limitation of those uses or applications that may adversely affect their right to honour under the terms described in Organic Law 1/1982, of 5<sup>th</sup> May, on the Civil Protection of the Right to Honour, Personal and Family Privacy and Image Rights. Any other use made outside the above scope is expressly excluded from this authorisation.

### **12. Acceptance of the Terms and Conditions**

The participants, through the mere act of submitting to the call, accept these terms and conditions.

**Info +:**

**[pgaraikideak@tabakalera.eu](mailto:pgaraikideak@tabakalera.eu)**

**943011311**

**[www.tabakalera.eu](http://www.tabakalera.eu)**